

NOTICE
CITY OF SANTA FE
ENTRY LEVEL POLICE OFFICER CIVIL SERVICE
EXAMINATION

DATE: June 29, 2019
TIME: 9:00 a.m. (Doors open at 8:30 a.m.)
Doors close at 9:00 a.m.
PLACE: Santa Fe Justice Center's Courtroom
3650 FM 646 N, Santa Fe, Texas 77510

The eligibility list created because of this examination and application process will become effective when the current eligibility list is exhausted of applicants or expires. At that time, the eligibility list created from this examination will be in effect until it is exhausted or expires one (1) year from the date it becomes effective.

******YOU MUST PRE-REGISTER EVEN IF YOU HAVE SUBMITTED AN APPLICATION TO TAKE THE EXAM BY June 14, 2019 12:00 p.m. WITH THE CIVIL SERVICE DIRECTOR. ACCORDING TO THE CITY OF SANTA FE, TEXAS POLICE OFFICERS CIVIL SERVICE COMMISSION RULES AND REGULATIONS, "The last day for acceptance of examination applications is no later than fourteen (14) days prior to the examination date."***

The following represents a part of the eligibility requirements for City of Santa Fe Entry Level Police Officer established by the City of Santa Fe Civil Service Commission and Collective Bargaining.

Applicants must:

1. Be at least 20 years of age.
2. Not be 45 years of age or older unless he/she has at least 10 consecutive years of prior law enforcement service with no more than a 2 year break in law enforcement. A person who is 56 years of age or older may not be certified for a beginning position.
3. Be currently enrolled in a police academy, eligible to take the TCOLE examination, or is currently holding a Texas Peace Officer license.
4. Be a high school graduate or passed a GED.
5. Be able to pass a medical, psychological, and background examination.
6. Be able to read and write the English language.
7. Hold a valid Texas Driver's License

Applicants who have served in the military and want to receive five additional points to their passing score (70) must provide a **PHOTOCOPY OF FORM DD-214, UNDELETED** which indicates that the individual performed active military service in the Armed Forces of the United States, and received an "Honorable" discharge. (Undeleted DD-214 contains sections 23-30). General discharge under honorable conditions or any other discharges are ineligible. DD-214's must be submitted prior to testing. **Do not provide your original DD-214.**

Once the applicant passes the written exam, he/she will be given the Personal History Statement and be given **4 business days** to return the completed packet with all required documents (credit report, transcripts, etc.). The Personal History Statement will then be reviewed by a Santa Fe Police Detective for the minimum job requirements, to include but not limited to: current/active TCOLE license, valid driver's license, no recent use of narcotics, omission of required documents, etc. ***The applicants who pass this point will be scheduled for an oral interview on July 18, 2019, starting at 9:00 am.***

The Personal History Statement, Personal Information Release, and Application for Employment are available to download on the website at www.ci.santa-fe.tx.us on the Police Departments webpage at the bottom of the page.

Entry Level Police Officer wage is \$21.00 per hour.



Stacey Baker, Civil Service Director

Posted May 14, 2019
12002 Hwy. 6
Santa Fe, Texas 77510
(409) 925-6412



EXAM APPLICATION

CITY OF SANTA FE ENTRY LEVEL POLICE OFFICER CIVIL SERVICE

(a personal history statement will not be accepted until applicant has passed the entry level exam)



Last Name

First

Middle

Address (Mailing)

City

State/Zip code

Date of Birth

Valid TX Driver's License Number

Phone Number

***A person has to be at least twenty (20) years of age.

A person who is 45 years of age or older may be certified as eligible for a beginning position with the Department provided he has at least ten(10) consecutive years of prior law enforcement service with no more than a two (2) year break in law enforcement.

A person who is 56 years of age or older may not be certified for a beginning position in the classified service of the Department.

Circle correct answer

Yes

No

Currently TCOLE certified for a Police Officer position?

Currently enrolled in an accredited Texas Police Academy?

If yes, what is the anticipated graduation date? _____

***Cannot be certified if not currently enrolled in a police academy, eligible to take the TCOLE examination, or currently holds a Texas Peace Officer license.

Currently hold a high school diploma or GED?

Specify number of college credit hours. _____

Military experience?

***In order to receive 5 military service points added to a score of 70 or above, you must submit prior to testing a PHOTOCOPY OF FORM DD-214, UNDELETED which indicated that the individual performed active military service in the Armed Forces of the United States, and received an "Honorable" discharge. (Undeleted DD-214 contains sections 23-30). General discharge under honorable conditions or any other discharges are ineligible.

Signature of applicant: _____

Stacey Baker

Civil Service Director

sbaker@ci.santa-fe.tx.us

P.O. Box 950

Santa Fe, TX 77510

(409) 925-6412

Fax (409) 316-1941 www.ci.santa-fe.tx.us

**Statement Concerning Your Employment in a Job
Not Covered by Social Security**

Employee Name

Employee ID#

Employer Name

Employer ID#

Your earnings from this job are not covered under Social Security. When you retire, or if you become disabled, you may receive a pension based on earnings from this job. If you do, and you are also entitled to a benefit from Social Security based on either your own work or the work of your husband or wife, or former husband or wife, your pension may affect the amount of the Social Security benefit you receive. Your Medicare benefits, however, will not be affected. Under the Social Security law, there are two ways your Social Security benefit amount may be affected.

Windfall Elimination Provision

Under the Windfall Elimination Provision, your Social Security retirement or disability benefit is figured using a modified formula when you are also entitled to a pension from a job where you did not pay Social Security tax. As a result, you will receive a lower Social Security benefit than if you were not entitled to a pension from this job. For example, if you are age 62 in 2005, the maximum monthly reduction in your Social Security benefit as a result of this provision is \$313.50. This amount is updated annually. This provision reduces, but does not totally eliminate, your Social Security benefit. For additional information, please refer to Social Security Publication, "Windfall Elimination Provision."

Government Pension Offset Provision

Under the Government Pension Offset Provision, any Social Security spouse or widow(er) benefit to which you become entitled will be offset if you also receive a Federal, State or local government pension based on work where you did not pay Social Security tax. The offset reduces the amount of your Social Security spouse or widow(er) benefit by two-thirds of the amount of your pension.

For example, if you get a monthly pension of \$600 based on earnings that are not covered under Social Security, two-thirds of that amount, \$400, is used to offset your Social Security spouse or widow(er) benefit. If you are eligible for a \$500 widow(er) benefit, you will receive \$100 per month from Social Security ($\$500 - \$400 = \$100$). Even if your pension is high enough to totally offset your spouse or widow(er) Social Security benefit, you are still eligible for Medicare at age 65. For additional information, please refer to Social Security Publication, "Government Pension Offset."

For More Information

Social Security publications and additional information, including information about exceptions to each provision, are available at www.socialsecurity.gov. You may also call toll free 1-800-772-1213, or for the deaf or hard of hearing call the TTY number 1-800-325-0778, or contact your local Social Security office.

I certify that I have received Form SSA-1945 that contains information about the possible effects of the Windfall Elimination Provision and the Government Pension Offset Provision on my potential future Social Security benefits.

Signature of Applicant

Date